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TOP SECRET



16 November 1964

MEMORANDUM FOR: John Clarke, Director  
Office of Budget, Program Analysis,  
and Manpower

ATTENTION:



SUBJECT: Request for Establishment of Billets for  
Budget, Program Analysis, and Manpower  
Office

1. Your confusion at my request for billets is most understandable. I learned that you did not receive a copy of the attached memorandum requiring TCOs to establish billets and stick to them.

2. It is hereby requested that you review the needs of BPAM and send me a memorandum stating your billet needs as soon as possible. At this time will you also please supply me the names of those cleared and show their billet numbers. I have approved your request for continuation of [redacted] clearances so please assign him a billet number along with the others.



Deputy TALENT Control Officer, CIA

Copy 1 O/BPAM  
2 O/BPAM  
3 TCO CIA  
4 TCO CIA  
5 TCO CIA  
6 TCO CIA

Copy 6 of 6

Attachment (w/orig only)



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